

Calendar and Actions for Elections

	Committee Actions	Member Actions	Executive Action	Candidate's Action	Chapter Officers Actions
9/30/2017	<ul style="list-style-type: none"> Identify CPA /Accounting firm and submit to Ex. Board for approval. (Oct) Gain Board approval for procedures and deadlines. 		<ul style="list-style-type: none"> Approve CPA/Accounting firm Approve procedures and deadlines 		<ul style="list-style-type: none"> Presidents remind membership of financial obligation to be eligible to vote. Treasurer submit most current paid members to Natl. Treasurer. Deadline: 4/1/2018. Note: 4/1/2018 is a Sunday, so postmark date is 3/31/2018.
10/2/2017	<ul style="list-style-type: none"> Mailing of Nomination information to Chapter Presidents. Procedures include deadlines, vacant positions and nomination/candidate form E-Blast the same information to Chapter Presidents. 				<ul style="list-style-type: none"> Acknowledge receipt of information to Nominations Chair, Gwen Anderson
11/1/2017	<ul style="list-style-type: none"> 2017-2018- Nominations period opens. (President, Parliamentarian, Public Relations Directors, and Alumni Trustee) Publish Election information via email and website. Procedures include deadlines, vacant positions and Nomination/Candidate and Declaration of Intent Forms 	<ul style="list-style-type: none"> Submit nominations. Deadline 2/28/2018 	<ul style="list-style-type: none"> Submit nominations. Deadline 2/28/2018 		<ul style="list-style-type: none"> Communicate and distribute Nom/Election Information to members. Pres/Officer accept and sign nomination form. Return to nominee. Presidents remind membership of financial obligation to be eligible to vote Treasurer submit most current paid members to Natl. Treasurer. Deadline: April 1, 2018.
1/8/2018	<ul style="list-style-type: none"> Begin vetting process for nominations received to-date. Note: All nominations forms postmarked no later than 2/28/2018. 	<ul style="list-style-type: none"> Submit nominations. Deadline 2/28/2018 	<ul style="list-style-type: none"> Submit nominations. Deadline 2/28/2018 		<ul style="list-style-type: none"> Submit nominations. Deadline 2/28/2018. Presidents remind membership of financial obligation to be eligible to vote. Treasurer submit most current paid members to Natl. Treasurer.
2/28/2018	<ul style="list-style-type: none"> End of Nominations Period All forms must be addressed and mailed to: NAA-BCU Inc., Nominations and Elections Committee, PO Box 11646, Daytona Beach, FL 32120, with a postmark dated no later than 2/28/2018. 	<ul style="list-style-type: none"> End of Nominations Period All forms must be addressed and mailed to: NAA-BCU Inc., Nominations and Elections Committee, PO 	<ul style="list-style-type: none"> End of Nominations Period All forms must be addressed and mailed to: NAA-BCU Inc., Nominations and Elections Committee, PO Box 11646, Daytona 	<ul style="list-style-type: none"> End of Nominations Period All forms must be addressed and mailed to: NAA-BCU Inc., Nominations and Elections Committee, PO Box 11646, Daytona 	<ul style="list-style-type: none"> End of Nominations Period All forms must be addressed and mailed to: NAA-BCU Inc., Nominations and Elections Committee, PO Box 11646, Daytona Beach, FL 32120, with a postmark dated no later than 2/28/2018. Presidents remind membership of financial obligation to be eligible to vote Treasurer submit most current paid members..

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		Box 11646, Daytona Beach, FL 32120, with a postmark dated no later than 2/28/2018.	Beach, FL 32120, with a postmark dated no later than 2/28/2018.	Beach, FL 32120, with a postmark dated no later than 2/28/2018.	
3/1/2018	<ul style="list-style-type: none"> E-Blast to Chapter Presidents emphasizing April 1, 2018, as the financial eligibility deadline for voting rights. 	<ul style="list-style-type: none"> Ensure your local and National dues are paid/postmarked paid by April 1, 2018. 	<ul style="list-style-type: none"> Ensure your local and National dues are paid/postmarked paid by April 1, 2018. 	<ul style="list-style-type: none"> Ensure your local and National dues are paid/postmarked paid by April 1, 2018. 	<ul style="list-style-type: none"> Ensure your local and National dues are paid/postmarked paid by April 1, 2018. Presidents remind membership of financial obligation to be eligible to vote Treasurer submit most current paid members.
3/2/2018	<ul style="list-style-type: none"> Nom/Elections Chair will mail reminder to Chapter Presidents emphasizing April 1, 2018, as the financial eligibility deadline for voting rights. 				
3/6/2018	<ul style="list-style-type: none"> Vetting period ends for nominations. Verification of nomination by Nom/Elections committee Notify Presidents of slate of candidates Notify candidates of eligibility to run or not 			<ul style="list-style-type: none"> Vetted candidates continue campaigning 	<ul style="list-style-type: none"> Presidents remind membership of financial obligation to be eligible to vote Treasurer submit most current paid members to Natl. Treasurer.
3/7/2018	<ul style="list-style-type: none"> Present slate to members via all communications website and Constant Contact. 	<ul style="list-style-type: none"> Review slate. 	<ul style="list-style-type: none"> Schedule board of directors meeting via teleconference to review slate . 	<ul style="list-style-type: none"> Vetted candidates continue campaigning 	<ul style="list-style-type: none"> Review slate and disseminate to chapter members. Presidents remind membership of financial obligation to be eligible to vote Treasurer submit most current paid members to Natl. Treasurer.
3/13/2018	<ul style="list-style-type: none"> Begin write-in candidate process. Use Declaration of Intent Form. 	<ul style="list-style-type: none"> Submit Declaration of Intent Form 	<ul style="list-style-type: none"> Submit Declaration of Intent Form 	<ul style="list-style-type: none"> Vetted candidates continue campaigning 	<ul style="list-style-type: none"> Disseminate Declaration of Intent Form Presidents remind membership of financial obligation to be eligible to vote Treasurer submit most current paid members to Natl. Treasurer.

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3/20/2018	<ul style="list-style-type: none"> End of write-in Declaration of Intent period. Forms due postmarked no later than 3/20/2018. 	<ul style="list-style-type: none"> End of write-in Declaration of Intent period. Forms due postmarked no later than 3/20/2018. 	<ul style="list-style-type: none"> End of write-in Declaration of Intent period. Forms due postmarked no later than 3/20/2018. 	<ul style="list-style-type: none"> Vetted candidates continue campaigning 	<ul style="list-style-type: none"> Submit write-in candidate's Declaration of Intent Form postmarked no later than 3/20/2018. Presidents remind membership of financial obligation to be eligible to vote Treasurer submit most current paid members to Natl. Treasurer.
3/26/2018	<ul style="list-style-type: none"> Vetting process for write-in candidates ends. Verification of Write-In Candidates by Nom/ Elections Committee. Notify President of final slate of candidates, including the official write-in candidate (not on printed ballot). Notify write-in candidates of eligibility to run or not 		See footnote <ul style="list-style-type: none"> Review slate. Schedule board directors meeting via teleconference if regularly scheduled meeting is not planned . 	<ul style="list-style-type: none"> Vetted candidates continue campaigning Certified write-in candidates may begin campaigning 	
4/1/2018	Note: 4/1/2018 is a Sunday, so postmark date is 3/31/2018.				<ul style="list-style-type: none"> Submit comprehensive Chapter Roster (Members in Good Standing) of all eligible voting members (Annual and Life) Postmarked no later than April 1, 2018. <li style="background-color: #FFFF00;">Note: 4/1/2018 is a Sunday, so postmark date is 3/31/2018.
4/14/2018	<ul style="list-style-type: none"> Meeting with Board of Directors to review final slate prior to printing. 		<ul style="list-style-type: none"> Board Meeting to review final slate prior to printing. 		
4/16/2018				<ul style="list-style-type: none"> ALL candidates campaign, write-in included. 	
4/3-16/2018			<ul style="list-style-type: none"> <li style="background-color: #90EE90;">NAA Treasurer PREPARES Master Members in Good Standing List. 	<ul style="list-style-type: none"> Vetted candidates continue campaigning 	Chapter Presidents and Chapter Treasurers should be available to respond and verify members in good standing.
4/16/2018			<ul style="list-style-type: none"> <li style="background-color: #90EE90;">NAA Treasurer SUBMITS Master in Good Standing List to N/E Chair 		

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4/17/2018	<ul style="list-style-type: none"> Ballots ready for printing. Set up complete. 			<ul style="list-style-type: none"> All candidates campaign 	
4/27/2018	<ul style="list-style-type: none"> Ballots are mailed to eligible members (Life and Annual) 			<ul style="list-style-type: none"> All candidates campaign 	
5/25/2018	<ul style="list-style-type: none"> Ballots returned to CPA Firm with a postmark date of no later than May 25, 2018. 	Ballots returned to CPA Firm with a postmark date of no later than May 25, 2018.	Ballots returned to CPA Firm with a postmark date of no later than May 25, 2018.	<ul style="list-style-type: none"> Ballots returned to CPA Firm with a postmark date of no later than May 25, 2018. 	<ul style="list-style-type: none"> Ballots returned to CPA Firm with a postmark date of no later than May 25, 2018.
6/1/2018		Bahamas, Grand Bahamas Chapters and other international addressees Only <ul style="list-style-type: none"> Ballots returned to CPA Firm with a postmark date of no later than June 1, 2018. 			
6/14 or 6/21 2018	<ul style="list-style-type: none"> Counting of ballots by Nom./Elections chair and candidates/representative Announcement of election results by Nom/Elections chair (PM) 				
June 2018	<ul style="list-style-type: none"> Report voting results at National Convention in Orlando, FL. 	<ul style="list-style-type: none"> Attend National Conference and installation of officers. Congratulate winners	<ul style="list-style-type: none"> Attend National Conference and installation of officers. Congratulate winners	<ul style="list-style-type: none"> Attend National Conference and installation of officers. Congratulate winners	<ul style="list-style-type: none"> Attend National Conference and installation of officers. Congratulate winners