

Calendar and Actions for Elections

	Committee Actions	Member Actions	Executive Action	Candidate's Action	Chapter Officers Actions
9/15/2016 9/17/2016	<ul style="list-style-type: none"> Identify Online Voting Prototype group Identify CPA /Accounting firm and submit to Ex. Board for approval. Gain Board approval for procedures and deadlines. 		<ul style="list-style-type: none"> Gain approval for E-Board to be identified as online voting prototype group Approve CPA/Accounting firm Approve procedures and deadlines 		<ul style="list-style-type: none"> Presidents remind membership of financial obligation to be eligible to vote. Treasurer submit most current paid members to Natl. Treasurer. Deadline: 4/1/2017.
9/19/2016	<ul style="list-style-type: none"> Mailing of Nomination information to Chapter Presidents. Procedures include deadlines, vacant positions and nomination/candidate form E-Blast the same information to Chapter Presidents. 				<ul style="list-style-type: none"> Acknowledge receipt of information to Nominations Chair, Gwen Anderson
10/31/2016	<ul style="list-style-type: none"> 2016-2017- Nominations period opens. (Vice-President, Treasurer, Chaplain, Recording Secretary, and Alumni Trustee) Publish Election information via email and website. Procedures include deadlines, vacant positions and Nomination/Candidate and Declaration of Intent Forms 	<ul style="list-style-type: none"> Submit nominations. Deadline 2/27/2017 	<ul style="list-style-type: none"> Submit nominations. Deadline 2/27/2017 		<ul style="list-style-type: none"> Communicate and distribute Nom/Election Information to members. Pres/Officer accept and sign nomination form. Return to nominee. Presidents remind membership of financial obligation to be eligible to vote Treasurer submit most current paid members to Natl. Treasurer. Deadline: April 1, 2017.
1/2/2017	<ul style="list-style-type: none"> Begin vetting process for nominations received to-date. Note: All nominations forms postmarked no later than 2/27/2017. 	<ul style="list-style-type: none"> Submit nominations. Deadline 2/27/2017. 	<ul style="list-style-type: none"> Submit nominations. Deadline 2/27/2017. 		<ul style="list-style-type: none"> Submit nominations. Deadline 2/27/2017. Presidents remind membership of financial obligation to be eligible to vote. Treasurer submit most current paid members to Natl. Treasurer.
2/27/2017	<ul style="list-style-type: none"> End of Nominations Period All forms must be addressed and mailed to: NAA-BCU Inc., Nominations and Elections Committee, PO Box 11646, Daytona Beach, FL 32120, with a postmark dated no later than 2/27/2017. 	<ul style="list-style-type: none"> End of Nominations Period All forms must be addressed and mailed to: NAA-BCU Inc., 	<ul style="list-style-type: none"> End of Nominations Period All forms must be addressed and mailed to: NAA-BCU Inc., Nominations and 	<ul style="list-style-type: none"> End of Nominations Period All forms must be addressed and mailed to: NAA-BCU Inc., Nominations and 	<ul style="list-style-type: none"> End of Nominations Period All forms must be addressed and mailed to: NAA-BCU Inc., Nominations and Elections Committee, PO Box 11646, Daytona Beach, FL 32120, with a postmark dated no later than 2/27/2017. Presidents remind membership of

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		Nominations and Elections Committee, PO Box 11646, Daytona Beach, FL 32120, with a postmark dated no later than 2/27/2017.	Elections Committee, PO Box 11646, Daytona Beach, FL 32120, with a postmark dated no later than 2/27/2017.	Elections Committee, PO Box 11646, Daytona Beach, FL 32120, with a postmark dated no later than 2/27/2017.	financial obligation to be eligible to vote <ul style="list-style-type: none"> Treasurer submit most current paid members..
2/28/2017	<ul style="list-style-type: none"> E-Blast to Chapter Presidents emphasizing April 1, 2017, as the financial eligibility deadline for voting rights. 	<ul style="list-style-type: none"> Ensure your local and National dues are paid/postmarked paid by April 1, 2017. 	<ul style="list-style-type: none"> Ensure your local and National dues are paid/postmarked paid by April 1, 2017. 	<ul style="list-style-type: none"> Ensure your local and National dues are paid/postmarked paid by April 1, 2017. 	<ul style="list-style-type: none"> Ensure your local and National dues are paid/postmarked paid by April 1, 2017. Presidents remind membership of financial obligation to be eligible to vote Treasurer submit most current paid members.
3/2/2017	<ul style="list-style-type: none"> Nom/Elections Chair will mail reminder to Chapter Presidents emphasizing April 1, 2017, as the financial eligibility deadline for voting rights. 				
3/6/2017	<ul style="list-style-type: none"> Vetting period ends for nominations. Verification of nomination by Nom/Elections committee Notify Presidents of slate of candidates Notify candidates of eligibility to run or not 			<ul style="list-style-type: none"> Vetted candidates continue campaigning 	<ul style="list-style-type: none"> Presidents remind membership of financial obligation to be eligible to vote Treasurer submit most current paid members to Natl. Treasurer.
3/7/2017	<ul style="list-style-type: none"> Present slate to members via all communications website and Constant Contact. 	<ul style="list-style-type: none"> Review slate. 	<ul style="list-style-type: none"> Schedule board of directors meeting via teleconference to review slate . 	<ul style="list-style-type: none"> Vetted candidates continue campaigning 	<ul style="list-style-type: none"> Review slate and disseminate to chapter members. Presidents remind membership of financial obligation to be eligible to vote Treasurer submit most current paid members to Natl. Treasurer.
3/13/2017	<ul style="list-style-type: none"> Begin write-in candidate process. Use Declaration of Intent Form. 	<ul style="list-style-type: none"> Submit Declaration of 	<ul style="list-style-type: none"> Submit Declaration of Intent Form 	<ul style="list-style-type: none"> Vetted candidates continue 	<ul style="list-style-type: none"> Disseminate Declaration of Intent Form Presidents remind membership of

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		Intent Form		campaigning	financial obligation to be eligible to vote <ul style="list-style-type: none"> Treasurer submit most current paid members to Natl. Treasurer.
3/20/2017	<ul style="list-style-type: none"> End of write-in Declaration of Intent period. Forms due postmarked no later than 3/20/2017. 	<ul style="list-style-type: none"> End of write-in Declaration of Intent period. Forms due postmarked no later than 3/20/2017. 	<ul style="list-style-type: none"> End of write-in Declaration of Intent period. Forms due postmarked no later than 3/20/2017. 	<ul style="list-style-type: none"> Vetted candidates continue campaigning 	<ul style="list-style-type: none"> Submit write-in candidate's Declaration of Intent Form postmarked no later than 3/20/2017. Presidents remind membership of financial obligation to be eligible to vote Treasurer submit most current paid members to Natl. Treasurer.
3/25/2017	<ul style="list-style-type: none"> Vetting process for write-in candidates ends. Verification of Write-In Candidates by Nom/ Elections Committee. Notify President of final slate of candidates, including the official write-in candidate (not on printed ballot). Notify write-in candidates of eligibility to run or not 		See footnote <ul style="list-style-type: none"> Review slate. Schedule board directors meeting via teleconference if regularly scheduled meeting is not planned	<ul style="list-style-type: none"> Vetted candidates continue campaigning Certified write-in candidates may begin campaigning 	
4/1/2017					<ul style="list-style-type: none"> Submit comprehensive Chapter Roster (Members in Good Standing) of all eligible voting members (Annual and Life) Postmarked no later than April 1, 2017.
4/6/2017	<ul style="list-style-type: none"> Teleconference with Board of Directors to review final slate prior to printing. 		<ul style="list-style-type: none"> Board Meeting to review final slate prior to printing. 		
4/7/2017				<ul style="list-style-type: none"> ALL candidates campaign, write-in included. 	
4/10-15/2017	<ul style="list-style-type: none"> Review of information in database (Life and Annual). Nom/Election Chair, Natl Treasurer, Database Manager for updating purposes 			<ul style="list-style-type: none"> Vetted candidates continue campaigning 	Chapter Presidents and Chapter Treasurers should be available to respond and verify chapter rosters.
4/17/2017	<ul style="list-style-type: none"> Ballots ready for printing. Set up complete. 			<ul style="list-style-type: none"> All candidates campaign 	

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4/24/2017	<ul style="list-style-type: none"> Ballots are mailed to eligible members (Life and Annual) 			<ul style="list-style-type: none"> All candidates campaign 	
5/1/2017	<ul style="list-style-type: none"> Webmaster Email Electronic Ballots to E-Board 		<ul style="list-style-type: none"> Complete Electronic Ballot when received. Respond same as on paper ballot 		
5/17/2017	<ul style="list-style-type: none"> Ballots returned to CPA Firm with a postmark date of no later than May 17, 2017. 	Ballots returned to CPA Firm with a postmark date of no later than May 17, 2017 .	Ballots returned to CPA Firm with a postmark date of no later than May 17, 2017 .	<ul style="list-style-type: none"> Ballots returned to CPA Firm with a postmark date of no later than May 17, 2017. 	<ul style="list-style-type: none"> Ballots returned to CPA Firm with a postmark date of no later than May 17, 2017.
5/24/2017		Bahamas, Grand Bahamas Chapters and other international addressees Only <ul style="list-style-type: none"> Ballots returned to CPA Firm with a postmark date of no later than 			
5/31/2017 or June 8, 2017	<ul style="list-style-type: none"> Counting of ballots by Nom./Elections chair and candidates/representative Announcement of election results by Nom/Elections chair (PM) CPA retrieves online ballots (votes) and reconcile with color coded paper ballots. 				
June 2017	<ul style="list-style-type: none"> Announce voting results at National Convention in Miami, FL. 	<ul style="list-style-type: none"> Attend National Conference and installation of officers. Congratulate winners	<ul style="list-style-type: none"> Attend National Conference and installation of officers. Congratulate winners	<ul style="list-style-type: none"> Attend National Conference and installation of officers. Congratulate winners	<ul style="list-style-type: none"> Attend National Conference and installation of officers. Congratulate winners

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